

**SCHOHARIE CENTRAL SCHOOL
BOARD OF EDUCATION**

DATE: JULY 13, 2017
TIME & PLACE: 6:00 P.M. – HIGH SCHOOL LIBRARY CLASSROOM
KIND OF MEETING: ANNUAL REORGANIZATIONAL MEETING
ELECTED MEMBERS PRESENT: FLORUSSEN, GELL, GUASP, JAQUEWAY, KUEHNLE,
QUANDT (arrived 6:06 p. m.)
ELECTED MEMBERS EXCUSED: BURTON
APPOINTED MEMBERS PRESENT: DAVID BLANCHARD, SUPERINTENDENT
ROBERT BONAKER, INTERIM BUSINESS ADMINISTRATOR
DEBRA CARDELLA, DISTRICT CLERK
SARAH BLOOD, BUSINESS ADMINISTRATOR DESIGNATE
0 MEDIA REPRESENTATIVES; 2 DISTRICT RESIDENTS;
5 STAFF MEMBERS; 0 STUDENTS

The Annual Reorganizational Meeting of the Board of Education of Schoharie Central School District was held on Thursday, July 13, 2017 in the Jr./Sr. High School Library classroom. Senior Board Member Marion Jaqueway called the meeting to order at 6:02 p.m. CALL MEETING TO ORDER

Mrs. Jaqueway led everyone in the Pledge of Allegiance. PLEDGE OF ALLEGIANCE

Mrs. Cardella, District Clerk, administered the Oath of Office to the newly elected Board of Education members John Florussen and Laraine Gell. The newly sworn in Board Members signed an Oath of Office Statement which is on file in the Clerk's Office. OATH OF OFFICE TO NEWLY ELECTED BOARD MEMBERS

Motion was made by Mr. Guasp, seconded by Mr. Kuehnle to enter into Executive Session to discuss negotiations, matters pertaining to specific individuals, and contractual items. MOTION FOR EXECUTIVE SESSION

Yes – 6
No – 0
Excused – 1 (Burton) Motion Carried

Mrs. Jaqueway declared the meeting to be in recess at 6:05 p.m.

The Executive Session came to order at 6:07 p.m. with Mr. Florussen, Mrs. Gell, Mr. Guasp, Mrs. Jaqueway, Mr. Kuehnle and Mr. Quandt attending. CONVENE EXECUTIVE SESSION

Superintendent Blanchard and Mr. Bonaker joined the Executive Session at 6:13 p.m.

Motion was made by Mr. Kuehnle seconded by Mr. Quandt to end the Executive Session at 7:15 p.m. END EXECUTIVE SESSION

Yes – 6
No – 0
Excused – 1 (Burton) Motion Carried

Motion was made by Mr. Florussen, seconded by Mr. Quandt to return to the Reorganizational Meeting Session. RECONVENE REORG. MEETING

Yes – 6
No – 0
Excused – 1 (Burton) Motion Carried

Mrs. Jaqueway stated the next item on the agenda was to elect a president and vice-president of the Board of Education. She asked Board members for nominations for President and Vice-President for the Board of Education for the 2017-2018 school year. NOMINATION: PRESIDENT FOR BOARD OF EDUCATION

Mr. Guasp nominated Marion Jaqueway for the position of President of the Board of Education, seconded by Mr. Quandt. Mrs. Jaqueway asked if there were any other nominations. There were none.

Motion was made by Mr. Guasp, seconded by Mr. Quandt to close the nominations for President of the Board of Education and to elect Marion Jaqueway as President of the Board of Education for 2017-2018 school year.

ELECT PRESIDENT OF BOARD OF EDUCATION

Yes – 6
No – 0
Excused – 1 (Burton)

Motion Carried

Mrs. Marion Jaqueway was declared elected as President of the Board of Education for the 2017-18 school year.

The Oath of Office was administered by the District Clerk to President Jaqueway. An Oath of Office statement was signed and is on file in the Clerk’s Office.

OATH OF OFFICE FOR PRESIDENT

President Jaqueway asked for nominations for Vice-President of the Board of Education. Mrs. Jaqueway nominated Mr. Guasp, seconded by Mr. Kuehnle. President Jaqueway asked if there were any other nominations. There were none.

NOMINATION: VICE-PRESIDENT FOR BOARD OF EDUCATION

Motion was made by Mrs. Jaqueway, seconded by Mr. Kuehnle to close the nominations for Vice-President of the Board of Education and to elect Daniel Guasp as Vice-President of the Board of Education for the 2017-18 school year.

ELECT VICE-PRESIDENT OF BOARD EDUCATION

Yes – 6
No – 0
Excused – 1 (Burton)

Motion Carried

Mr. Guasp was declared elected as Vice-President of the Board of Education for the 2017-18 school year.

The Oath of Office was administered by the District Clerk to Vice-President Guasp. An Oath of Office statement was signed and is on file in the Clerk’s Office.

OATH OF OFFICE FOR VICE-PRESIDENT

Motion was made by Mr. Florussen, seconded by Mr. Guasp that the Board of Education accept the recommendation of Superintendent Blanchard to appoint the following personnel agenda items number 3 and 4:

REORGANIZATIONAL APPOINTMENTS

Item #3

a. THAT Debra Cardella be appointed to the position of Clerk of the District for the 2017-18 school year; Deputy Clerk: Robert Bonaker (effective until 8/20/17); Sarah Blood (effective 8/21/17);

DISTRICT CLERKS

b. THAT Marvin & Company, CPAs be appointed as Independent Auditor for the 2017-18 school year;

AUDITOR

c. THAT Julie Langan be appointed to the position of Treasurer of the District for the 2017-18 school year; Deputy Treasurer: Susan Schuppel;

TREASURER

d. THAT Susan Schuppel be appointed to the position of Treasurer of the Student Activity Fund for the 2017-18 school year; Alternate: Barbara Smith;

TREASURER STUDENT ACTIVITY FUND

e. THAT Superintendent Blanchard be appointed to the position of Attendance Officer for the 2017-18 school year; Alternate: Robert Bonaker (effective until 8/20/17); Sarah Blood (effective 8/21/17)

ATTENDANCE OFFICER

f. THAT the Purchasing Agent for the 2017-18 school year be Robert Bonaker (until 8/20/17); Sarah Blood (effective 8/21/17) for the 2017-18 school year; Alternate: Superintendent Blanchard;

PURCHASING AGENT

g. THAT Susan Schuppel be appointed to the position as Tax Collector for the 2017-18 school year; Alternate: Barbara Smith;

TAX COLLECTOR

- h. THAT Guercio & Guercio, LLP be appointed as School Attorney for the 2017-18 school year; SCHOOL ATTORNEY
- i. THAT Superintendent Blanchard be appointed as Records Access Officer for the 2017-18 school year; Alternate: Robert Bonaker (effective until 8/20/17); Sarah Blood (effective 8/21/17); RECORDS ACCESS OFFICER
- j. THAT Linda Nevulis, Director of Curriculum/Pupil Services, and Robert Bonaker until 8/20/17, be appointed Title IX Compliance Officers for the 2017-18 school year; TITLE IX COMPLIANCE OFFICERS
- k. THAT Robert Bonaker(until 8/20/17), Sarah Blood (effective 8/20/17), be appointed as Federal Privacy Officer for the 2017-18 school year; Alternate: Superintendent Blanchard; FEDERAL PRIVACY OFFICER
- l. THAT Robert Bonaker (until 8/20/17), Sarah Blood (effective 8/20/17), be appointed as Schoharie Area Workers Compensation Trust Trustee for the 2017-18 school year; Alternate: Superintendent Blanchard; WORKERS COMP. TRUST TRUSTEE
- m. THAT Judith Henningson be appointed as Claims Auditor for the 2017-18 school year at \$45/hour; CLAIMS AUDITOR
- n. THAT Shawn Gathen, Director of Facilities, be appointed as Asbestos LEA Designee for the 2017-18 school year; Alternate: Floyd Lamont Jr.; ASBESTOS LEA DESIGNEE
- o. THAT Debra Cardella be appointed as Census Enumerator for the 2017-18 school year; CENSUS ENUMERTOR
- p. THAT Barbara Smith be appointed as Records Management Officer for the 2017-18 school year; Alternate: Robert Bonaker (effective until 8/20/17); Sarah Blood (effective 8/21/17); RECORDS MANAGEMENT OFFICER
- q. THAT Robert Bonaker (until 8/20/17), Sarah Blood (effective 8/21/17), be appointed as Medicaid Compliance Officer for the 2017-18 school year; Alternate: Linda Nevulis; MEDICAID COMPLIANCE OFFICER
- r. THAT Michele Marshall (High School) and Karen Gannon (Elementary School) be appointed as Substitute Callers for the 2017-18 school year; SUBSTITUTE CALLERS
- s. THAT Kevin Calacone, Jr./Sr. High School Principal, and Andrea Polikoski, Elementary School Principal, be appointed as Dignity Act Coordinators for the 2017-18 school year; DIGNITY ACT COORDINATOR
- t. THAT Kevin Calacone, Jr./Sr. High School Principal be appointed as Chief Faculty Advisor for the Extra Classroom Activity Fund for the 2017-18 school year CHIEF FACULTY ADVISOR FOR EXTRA CLASSROOM ACTIVITY FUND

Item #4

Motion was made by Mr. Kuehnle, seconded by Mr. Quandt that the Board of Education set the following substitute pay rates for the 2017-18 school year: SET SUBSTITUTE PAY RATES

Instructional with teaching certification	\$95.00/day
Instructional with 4-year degree	\$85.00/day
Instructional without degree	\$75.00/day (effective 12/31/17 - \$78.00/day)
Clerical	\$9.70/hour (effective 12/31/17 - \$10.40/hour)
Bus Driver	\$17.00/hour
Teacher Aide – Part-time	\$9.70/hour (effective 12/31/17 - \$10.40/hour)
Teaching Assistant/Teacher Aide – Full-time	\$9.70/hour (effective 12/31/17 - \$10.40/hour)
Registered Nurse	\$120.00/day
Cleaner/Custodial Worker	\$9.70/hour (effective 12/31/17 - \$10.40/hour)
Food Service Worker	\$9.70/hour (effective 12/31/17 - \$10.40/hour)
Certified Tutor (min. 4 year degree)	\$27.00/hour
Non-Certified Tutor (less than 4 year degree)	\$22.00/hour

Yes – 6

No – 0

Excused – 1 (Burton)

Motion Carried

Motion was made by Mr. Florussen, seconded by Mr. Quandt that the Board of Education accept the recommendation of Superintendent Blanchard to approve following items numbered 5 through 7:

REORGANIZATIONAL APPOINTMENTS

Item #5

THAT all employees including the Tax Collector be bonded in the amount of \$100,000, and that the School District Treasurer and the Assistant Superintendent for Business be bonded in the amount of \$2,000,000 for the 2017-18 school year.

BONDING

Item #6

THAT NBT and NY CLASS each be designated as a depository for the school funds for the bank accounts as listed; and designate Robert Bonaker (until 8/20/17); Sarah Blood (effective 8/21/17) for Investment Authorization (Alternate: Superintendent Blanchard) for the 2017-18 school year.

DEPOSITORY BANKS

Item #7

THAT the Times Journal and The Daily Gazette be designated as the official newspapers of the District for purposes of legal advertising during the 2017-18 school year.

OFFICIAL NEWSPAPERS

Yes – 6
No – 0
Excused – 1 (Burton)

Motion Carried

Motion was made by Mr. Quandt, seconded by Mr. Guasp that Superintendent Blanchard be designated as the authorizing official for staff members to attend educational conferences and conventions within budgetary limitations during the 2017-18 school year (Alternate: Robert Bonaker until 8/20/17; Sarah Blood effective 8/21/17).

CONFERENCES AUTHORIZATION

Yes – 6
No – 0
Excused – 1 (Burton)

Motion Carried

Motion was made by Mr. Florussen, seconded by Mr. Quandt, that the Board of Education designate the following as Regular Board Meeting Dates, Public Budget Hearing Date, and Budget Vote Dates for the 2017-18 school year:

BOARD MEETING DATES FOR 2017-18

8/17/17	9/21/17	10/19/17	11/16/17	12/14/17	1/18/18	2/15/18
3/15/18	4/19/18	4/25/18 (Tue-BOCES Vote)			5/8/18 (Tues-Budget Hearing)	
5/15/18 (Tue-Public Budget Vote)			6/21/18			

Yes – 6
No – 0
Excused – 1 (Burton)

Motion Carried

Motion was made by Mr. Florussen, seconded by Mr. Quandt that the Board of Education accept the recommendation of Superintendent Blanchard to approve following agenda items numbered 10 and 11:

REORGANIZATIONAL APPOINTMENTS

Item #10

THAT the Board of Education authorize and establish petty cash funds as follows for the 2017-18 school year:

PETTY CASH AUTHORIZATION

Jr./Sr. High School Office – Tammy Ceroalo	\$100.00
Elementary School Office – Karen Gannon	\$100.00
Superintendent’s Office – Debra Cardella	\$100.00
Food Service Department – Amy Crewell	\$ 150.00

Item # 11

a. THAT Superintendent Blanchard be authorized to sign Federal Project Applications, Claims and Reports for the 2017-18 school year (Alternate: Robert Bonaker until 8/20/17; Sarah Blood effective 8/21/17);

AUTHORIZATION TO SIGN FED. PROJECT

b. THAT Robert Bonaker (until 8/20/17), Sarah Blood (effective 8/21/17), be authorized to sign school lunch claims and reports for the 2017-18 school year (Alternate: Superintendent Blanchard);

AUTHORIZATION TO SIGN LUNCH CLAIMS

c. THAT Robert Bonaker (until 8/20/17), Sarah Blood (effective 8/21/17), be authorized to certify payrolls for the 2017-18 school year (Alternate: Superintendent Blanchard);

AUTHORIZATION TO CERTIFY PAYROLLS

d. THAT Susan Schuppel and Robert Bonaker (until 8/20/17), Sarah Blood (effective 8/21/17), be authorized to sign Extra Classroom Activity Fund Checks for the 2017-18 school year; (Alternate: David Blanchard)

AUTHORIZATION TO SIGN ACTIVITY FUND CHECKS

e. THAT Julie Langan be authorized for Use of Facsimile of Signature of the District Treasurer on District Checks.

AUTHORIZATION TO USE FACSIMILE OF OF TREASURER’S SIGNATURE

Motion was made by Mr. Quandt, seconded by Mr. Guasp that Mr. Burton and Mrs. Jaqueway be designated as delegates to the Schoharie County School Boards Association, for the 2017-18 school year.

DELEGATES TO THE SCHOHARIE COUNTY SCHOOL BOARDS ASSOCIATION

Yes – 6
No – 0
Excused – 1 (Burton)

Motion Carried

Motion was made by Mr. Quandt, seconded by Mr. Kuehnle that the Board of Education accept the recommendation of Superintendent Blanchard to approve following agenda items numbers 13 through 22:

REORGANIZATIONAL APPOINTMENTS

Item #13

THAT the Board of Education approve the Resolution to Delegate Responsibility to Superintendent Blanchard to Authorize Correction to School Tax Roll After Adoption, in Cases of Erroneous Assessments when change is for \$2,500 or less. (Original attached to Official Minutes)

APPROVE RESOLUTION SUPERINTENDENT TO AUTHORIZE TAX CORRECTIONS

Item #14

THAT Superintendent Blanchard be authorized to make budget transfers for separate transactions in increments up to \$10,000 for the 2017-18 school year (Alternate: Kevin Calacone).

AUTHORIZE BUDGET TRANSFERS

Item #15

THAT all Policies and the Code of Ethics currently in effect during the 2016-17 school year be re-adopted for the 2017-18 school year.

RE-ADOPT POLICIES

Item #16

THAT the Board of Education appoint the following persons to the Committee on Special Education (CSE) for the 2017-18 school year:

CSE COMMITTEE MEMBERS

Co-Chairs: Linda Nevulis, Kelly Fagnani and Stacey Alexander-Mann;
School Nurse/Medical Representative, Regular Education Teacher,
Special Education Teacher, Parent Member, Parent

Item #17

THAT the Board of Education appoint the following persons to the Committee on Preschool Special Education for the 2017-18 school year:

CPSE COMMITTEE MEMBERS

Co-Chairs: Linda Nevulis, Kelly Fagnani and Stacey Alexander-Mann;
Preschool Representative, County Representative (Schoharie: Karen Simmons;
Montgomery: Angela Stuart; Albany: Karen Jones), Child’s Teacher, Early
Intervention Representative (Schoharie: Karen Simmons), Parent Member,
Parent

Item #18

THAT the Board of Education appoint the CSE/CPSE Parent Member (Confidential) for the 2017-18 school year.

CSE/CPSE PARENT MEMBERS

Item #19

THAT the Board of Education appoint the following Impartial Hearing Officers (IHO) be approved for the 2017-18 school year:

IMPARTIAL HEARING OFFICERS

Joan Alexander, Lynn Almeleh, Robert Briglio, Jaclyn Brillling, Paul Bumbalo Diane Cohen, Maryanne Dimeo, Lana Flame, Delores Freed, Colleen Heinrich, George Kandilakis, Martin Kehoe III, Dora Lassinger, Michael Lazan, Nancy Lederman, James McKeever, Karen Norlander, David Nydick, Janice Orland, Kenneth Ritzenberg, Jerome Schad, Leonard Sienko, Jr., Craig Tessler, Aaron Turetsky, James Walsh, Mindy Wolman

Item #20

THAT the Board of Education authorize the District’s continued participation in the Federal Breakfast and Lunch Programs for the 2017-18 school year

CONTINUE BREAKFAST/LUNCH PROGRAMS

Item #21

THAT the Board of Education establish the mileage rate for the 2017-18 school year at the prevailing IRS Rate (currently 53.5 cents per mile).

ESTABLISH MILEAGE RATE (IRS)

Item #22

THAT the Board of Education appoint all Board of Education Members as the Audit Committee for the 2017-18 school year.

APPOINT AUDIT COMMITTEE

Yes – 6
No – 0
Excused – 1 (Burton)

Motion Carried

Motion was made by Mr. Florussen, seconded by Mr. Guasp to adjourn the Annual Reorganizational Meeting.

ADJOURN REORGANIZATIONAL MEETING

Yes – 6
No – 0
Excused – 1 (Burton)

Motion Carried

President Jaqueway declared the Reorganizational Meeting of July 13, 2017 to be adjourned at 7:25 p.m. She stated we would move to the Regular Meeting at this time.

ADJOURNMENT

Respectfully submitted,

Debra Cardella
District Clerk